



Request of Birth Registration

Applicant's information			
File No. at the Embassy	Telephone No. H: () - W: () -		
Name		Surname	
Street No.	Street Name		Apt. No.
City		Province	Postal Code
Email address @			Occupation
Child's information			
Child's name in: ARABIC (عربي)		Place of birth	
Date of Birth	day / month / year	Male () Female ()	If twins, time of birth :
Parent's information			
Father		Mother	
Name	Surname	Name	Maiden name
Date of birth	day / month / year	Date of birth	day / month / year
Religion/Sect	City/village	Religion/Sect	City/village
District	Registry No.	District	Registry No.

Please attach the following original documents with 2 photocopies of each one:

- 1- Family civil registration (recent "Ikhraj kayd", not older than 1 year).
- 2- Lebanese marriage certificate.
- 3- Child original Birth Certificate (long form/ statement of live birth) / or one notarized copy with two photocopies.
- 4- If the mother is not Lebanese her birth certificate (long form).
- 5- 2 registered prepaid self addressed envelope.

Date: / /

Signature:

Reserved for the Embassy

رقم العائلة	الصفحة	رقم السجل	التاريخ / /	رقم الوثيقة
التاريخ / /	كتاب الإحالة	التاريخ / /	رقم الجدول / 3 /	

Birth

In person

- 1- Fill out a Birth Application.
- 2- Family **recent** (not older than 1 year) original Ikhraj Kayd with two photocopies.
- 3- Lebanese original Marriage Certificate with two photocopies.
- 4- Child original statement of live birth (long form) with two photocopies / or one notarized copy with two photocopies.
- 5- Mother's original statement of birth (if not Lebanese) with two photocopies.

This formality is free of charge.

N.B: An attestation will be issued by the Embassy confirming the registration.

By Mail

In addition to the above-mentioned, please send 2 self-addressed stamped, Express Post, envelopes with phone number:

- a- First envelope, to return the original documents to applicant.
- b- Second envelope, to mail the new Ikhraj Kayd upon reception from Lebanon (In case the second envelope is not available the Ikhraj Kayd remains in the family file).

*** Total fees for several formalities should be paid by one money order.**